

DECISION RECORD SHEETS

FOR

DECISIONS MADE AT THE

EXTRAORDINARY EXECUTIVE MEETING

HELD ON

THURSDAY, 24 AUGUST 2023

DECISION SHEET

ACTION BY

35. Declaration of Interests

DECISION

There were no declarations of interest on this occasion.

DECISION SHEET

ACTION BY

39. Home to School Transport - Revised Policy

Director, Children's Services -
Helen Watson

DECISION

RESOLVED that the Executive:

1. Noted the impacts and mitigations set out in the Equality Impact Assessment ([Annex 1](#))
2. Noted the outcomes of the 28 working day public consultation ([Annex 2](#))
3. Approved changes to the Home to School/College Travel Assistance policies having considered the above documents and the recommendations and actions arising from the Children's Services Overview & Scrutiny meeting of 15th August 2023.
4. Approved the revised Home to School/College Travel Assistance policies, taking into account the response to the recommendations and actions arising from the Children's Services Overview & Scrutiny meeting of 15th August 2023, delegating final sign off to the Director of Children's Services in consultation with the lead member for Children's Services
 - I. Home to School Travel Assistance Policy for children and young people **16 years old and under**, including young people with Special Educational Need and Disabilities (SEND) ([Annex 3](#))
 - II. Transport Assistance Policy for young people resident in Wokingham **post-16**, including young people with SEND (<https://wokingham.sharepoint.com/sites/ChildreninCareCareLeaversStrategy/Shared%20Documents/General/Children's%20Transformation/HTST/HTST%20Policy/HTST%20Exec%20Paper%20Final%20To%20CLT/FINAL%20Home%20to%20School%20Travel%20Assistance%20Post%2016%20including%20young%20people%20with%20SEND%2024%2025.%20VPB.docx>)
5. Approved the implementation of the new Travel Assistance Policies from the academic year commencing September 2024
6. Agreed that the Director of Children's Services in consultation with the Executive Member for Children's Services has delegated authority to approve the statement every year where there are no substantial changes.

Reason for Decision

The benefits to the community from effective Travel Assistance policies include:

1. To help all children and young people to fulfil their potential by facilitating safe and stress-free travel to learning and education, making an important contribution to the “Enriching Lives” strategic priority in the Wokingham Community Vision.
2. To enable the Council to fulfil its statutory duties to provide Travel Assistance to eligible children and young people in the borough.

In addition, new policies for Travel Assistance aim to make an important contribution to the strategic priority “Changing the Way We Work for You” in the Wokingham Community Vision, by:

3. Putting in place policies and criteria which are clearer and easier for parents, carers and professionals to follow.
4. Contributing to the substantial portfolio of work which aims to improve the longterm sustainability, quality and financial viability of Travel Assistance
5. Setting out an offer of Travel Assistance which is in line with best practice in local government

Alternative options considered and rejected at time of the decision

None.

Any Conflict of interest declared by any Executive Member

None.

Any dispensation granted by the Head of Paid Service in respect of any declared conflict of interest

Not applicable.

Name Priya Patel
Job Title Head of Democratic and Electoral Services

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EFFECTIVE ON: Tuesday 5 September 2023

CALL-IN PERIOD EXPIRES: Monday 4 September 2023

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